

	Date Recv'd:	Recv'd By:
ant's Request For Release	Fee Paid? Y / N Chec	k # M.O

For Office Use Only

<u>Ten</u> **From Rental Agreement**

enant(s) have re	uested to be released from their Rental Agreement as follows:	
ddress:		
ates: FROM	THRU	
onthly Rent Am	nt per Lease:	
ame(s) On The	ase:	
sponsibility to finable to show the	Management is not responsible for finding a replacement tenant for your unit. It is the tell someone. This includes, but is not limited to, advertising and showing the unit. If the tell r unit to potential tenants, SouthGate Property Management will schedule and do the shofundable \$200.00 sublease payment upon completion of this form.	nant(s) is
	Property Management is not legally required to consent to a Release and new tenant, but set out in paragraph 4.	will consid
2. SouthGat	Property Management will collect a non-refundable administrative charge of \$200.00	
found, ac deposit to held by S earliest. The lease beg 4. All prosper Managem 5. If and what and release begating Managem 7. SouthGat checkout more that weekends 8. Departing informatic security of the secu	ive tenants must complete the application process and be approved by SouthGate Proper Int. In a new tenant is approved, SouthGate Property Management will sign a lease with the new tenant from further liability under the lease. It is a least 4 business days before the new tenant is moving in. Property Management may need more time to prepare the unit depending on its condition outhGate Property Management reserves the right to determine move in dates for the new business days are needed to get the property ready. Business days do not include holidate in the new business days are needed to get the property ready. Business days do not include holidate in the new business days are needed to get the property ready.	their securisit will be chever is d the new ty ew tenant, ty at w tenants i ays or mber. This of tenant's
Daytime Cont	t Number Nighttime Contact Number	
	in keys on or before 12pm on, which will be 4 (for start of the new lease.	ur) busines
SouthGate Provided Rew Address *If you don't in keys.	erty Management will walk through the unit on now your new address or phone number, please notify SouthGate Property Management u	ipon turnin
SouthGate Pr	erty Management Date Tenant(s) Date	